



Sexual Violence Resource Center

Dedicated to helping all survivors of sexual violence

Blue Earth County Department of Human Services

410 South Fifth Street • Mankato, Minnesota 56001

Telephone: 507-304-4319 • Fax: 507-304-4387

www.co.blue-earth.mn.us/svrc

svrc@co.blue-earth.mn.us

NON-PAID ON-CALL ADVOCATE POSITION DESCRIPTION

Title:	On-Call Advocate
Hours:	One to two days a month
Length:	Minimum of one year
Immediate Supervisor:	Program Coordinator

Volunteer Guidelines

The Blue Earth County Sexual Violence Resource Center strives to adhere to the highest legal and ethical standards because “it is the right thing to do” and we recognize that public trust and confidence in the Blue Earth County Sexual Violence Resource Center is the very reason for our continued existence.

The Blue Earth County Sexual Violence Resource Center has adopted an ethics policy and volunteer guidelines that each and every volunteer must sign and adhere to during their role as volunteer. By doing so, such individuals acknowledge their personal obligation to maintain the highest standards of ethical conduct and agree, among other things, not to commit acts contrary to those standards or to condone the commission of such acts by others within the Blue Earth County Sexual Violence Resource Center.

Summary: The on-call advocate position requires the state mandated 40-hour advocacy training. After training is successfully completed the individual will be knowledgeable in effective ways to assist a survivor of sexual violence. At this time the individual will be considered an on-call advocate for the Sexual Violence Resource Center of Blue Earth County. As an advocate, the individual will be required to be on-call. If you are on-call Sunday through Thursday, your shift will begin at 4pm and end at 8 am every. If you are on-call Friday and Saturday, your shift will begin at 4pm and end at 4pm the next day. Holidays are covered under the same times as weekends. On-call advocates will be on-call using their personal cell phones; if you do not have one the SVRC will provide a cell phone for your on-call shift.

Goals and Objectives: Under the direct supervision of the Program Coordinator the advocate may learn and perform any of the following:

- General understanding of sexual violence
- How to provide advocacy for sexual assault survivors
- How to provide support services to sexual assault survivors
- An understanding of crisis intervention
- An opportunity to improve listening skills
- An understanding of systems change
- Volunteer relations
- An understanding of Safeline
- An understanding of civil and criminal court processes
- Experience and understanding the importance of working in coordination with other professionals
- An understanding of the Medical Forensic Examination/Rape Kit
- An understanding of Minnesota Coalition Against Sexual Assault
- To hold the client’s welfare as the primary concern when representing the program, in so far as doing so does not violate program polices, regulations, statutes or jeopardize the welfare of others.

Please list three references which you have known for at least one year, excluding relatives. For example: paid employment, volunteer experience, instructors, etc.

Reference #1

Name _____
Name Title/Position

Address _____
Street City State Zip

Contact () _____
Telephone Number Email Address

Reference #2

Name _____
Name Title/Position

Address _____
Street City State Zip

Contact () _____
Telephone Number Email Address

Reference #3

Name _____
Name Title/Position

Address _____
Street City State Zip

Contact () _____
Telephone Number Email Address

Additional Attachment

Please attach the following:

- A one page essay detailing why you would like to be an advocate Blue Earth County Sexual Violence Resource Center.
- The Goals and Objectives of your internship (the following page).

If you have any questions regarding this application or an internship with the SVRC, please contact the:

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In order to be sure this internship experience is successful, please complete the following goals , objectives, and success indicators:

1. Goal: _____

- Objectives:**
- 1. _____
 - 2. _____
 - 3. _____

Success Indicators:

2. Goal: _____

- Objectives:**
- 1. _____
 - 2. _____
 - 3. _____

Success Indicators:

3. Goal: _____

- Objectives:**
- 1. _____
 - 2. _____
 - 3. _____

Success Indicators:
